

James CLARK
7229 Main Street
VRX 3J3 VANCOUVER

December 9th, 2014

Alex WILSON
270 Wellington St W
M5V 3P5 TORONTO

Subject: Application to the position

Dear Mr WILSON,

Enclosed is my resume for your review. Given the chance to utilize my capabilities, I can contribute significantly in various aspects of your business. I believe I possess the knowledge, skills, and experience that is critical in delivering productivity and success.

I am certain you will find my qualifications meet the criteria sufficiently as a prime candidate for the position available. Your consideration is urged, and I anticipate speaking with you in order to further discuss a possible interview, and/or future employment with your company.

James CLARK